

**Sunday 18 April 2021 – 12.00pm
(held virtually on Zoom)**



Executive Meeting Number 2

Present – Carrie Boax (President), Ann Murray (Vice President), Tom Allan (Secretary), Grant Brown, Lesley Crumlish, Steven Gray, Danny Harrison, Damien Martin, Jim Milligan and Murray White

Area Association representatives – Stuart Black (Borders), Peter Fraser (West of Scotland) and Eilidh Maclachlan (Northern Counties)

In attendance – John Boax (Education Officer), Nigel Martin (Press Officer) and Daniel Beadle (minute taker)

Apologies – Julie Nicoll (Treasurer), Elaine Roxburgh and Jim Wishart

1. Welcome

Carrie welcomed everyone to the second SBBA executive meeting of 2021.

It has been particularly busy over the last few weeks to prepare communications following Scottish Government updates to Covid-19 restrictions.

2. Previous Minutes

The minutes from the first SBBA executive meeting on 7 March 2021 were proposed as accurate by Danny Harrison and seconded by Steven Gray.

3. Matters Arising

SBBA volunteer hours

Executive members were asked to share their volunteering hours with Elaine for the month of March.

European Brass Band Association (EBBA)

Carrie attended EBBA's recent AGM and shared the following information:

- Brass Bands England provided an update on the 2022 championships. It was confirmed that there won't be a European Youth Brass Band in 2022. The entry form for the Youth band contest hasn't yet been shared.
- SBBA's subscription to EBBA is due for 2021. EBBA have explained that the subscription is to help to cover cancellation fees for contests in 2020 and 2021.
- Hotel accommodation in Birmingham for the weekend of 29 April – 1 May 2022 is already quite limited.
- Chris King was elected as a new member of its EBBA's Music Commission

Kapitol Forum + 2021 National Championships Update

The Kaptiol forum is due to meet on Saturday 3 July.

SBBA issued a survey to all 11 bands that qualified for the nationals following the Scottish Championships in 2019.

10 bands have accepted their invitation to attend. 1 band has declined. A substantial amount of questions have been received from the bands. Tom is going to collate them and send to Tim Jones (Kapitol Secretary) prior to the Kaptiol forum on 3 July as some of the questions require a response before then.

4. Finance

Treasurer's Report

In Julie's absence, Tom provided a short update on finance and the current balances of the accounts.

All YMI / Creative Scotland funds are ring fenced for projects (see update below).

Working is ongoing to open a 4th bank account, this is to help clearly signpost what finance is available for new projects.

Creative Scotland funding update

Carrie has met with Paul Wood (SBBA's business advisor).

Working is progressing with the under spends from funding received in 2019–20 and 2020–21. Extension to the end of May for this funding to be spent has been given due to the pandemic.

SBBA received £55,747.40 of funding from Creative Scotland for 7 projects in 2020–21:

1. Virtual festivals
2. Virtual area workshops
3. Training – emerging practitioners
4. NYBBS
5. Training (adults working in Youth Bands)
6. Resource generation
7. Youth Speaks

Funding working group update

The working group have met and discussions included:

- Identifying separate projects (ie youth, heritage, buildings)
- Identifying sources of funding

Updates from Creative Scotland have been issued to all band secretaries (15 March and 13 April) about potential funding avenues that are available to member bands.

5. Communication

Press and Publicity

Since the last executive meeting, Nigel has worked on the following:

Website stories:

1. Scottish Youth Solo Festival final qualifiers
2. Kapitol announces go ahead for national finals
3. 2020 booklet records 125th anniversary year
4. Registrations now open for NYBBS summer course
5. Looking ahead to Solo and Ensemble Final
6. Festival was a showcase of musical talent
7. Dalmellington Band launches renewed patron scheme
8. European online brass band festival
9. Karen Brown remembered by Lochgelly Band
10. Brass Central Strathearn tribute to front line workers
11. Child protection training under review
12. Scottish results at Cory online championships

Press release issued:

- Solo and Ensemble Final was showcase of musical talent

In addition Nigel has:

- Worked with Damian Martin on revising draft SBBA mental health strategy announcement and introductory letter.
- Liaised with Caroline Farren on child protection article for newsletter and updating website with new policy and guidance.
- Send out a further 18 'That was 2020, that was' booklets.
- Written, designed and typeset the SBBA newsletter to herald return to banding – this is almost ready to go. Band secretaries will be asked to share with all band members to ensure wide readership. Bands to be asked to share their stories of their own returns to banding with SBBA, local press and local authorities.

Nigel reported that the website has on average 100 hits per day. Most visitors are as expected from the UK, with other visitors from Ireland, US and China.

Social media and sub-committee

It has not been possible for this sub-committee to meet yet.

Correspondence

1. Request for phone number from Mary Pryce. The enquirer has been directed to the SBBA website.
2. Request from Hugh Haggarty, Scottish Flute Association to liaise regarding Covid 19 restrictions.
3. Mike Marzella has thanked SBBA for the time and help provided that allowed him to complete his MA(Music) with Merit from the Open University
4. Arlene MacFarlane has shared the launch of a new network for Instrumental Teachers in Scotland. John is to make contact with Arlene.
5. Uni Brass are recruiting for their board of trustees. John to make contact.
6. Postcode Lottery requested SBBA to provide verification for the Lochgelly band and their representative.
7. Congratulations were sent to all the Scottish bands who took part in the Kapitol Cory Online Brass Band Championships and in particular to Whitburn who won the Championship Section.

8. Requests have been received from bands regarding risk assessments for rehearsals – an update will be provided in the SBBA news letter.

6. Education

Sub committee report

The committee met to agree the approach for the Child Protection training.

Child Protection update

New procedures are up and running with a few bands already submitting forms using the new format and updating their policies etc to reflect our updated information pack, which is now on the [website](#).

Children in Scotland have confirmed date of 10 June for the training workshop and it has been requested that the workshop is made as relevant to brass bands as possible.

Once an outline is received, the workshop can be advertised – Eventbrite will be used for this.

Education Officer's report

John provided the following updates on his work since the last executive meeting:

- Liaised with Gina Baker about recording piano accompaniments for use by any band members. These recordings can be used for general home practice or in preparation of a solo contest. These will be available on the SBBA website and the solo parts have been purchased from Just Music.
- Finalisation of the Youth and Open Solo contest videos for broadcast on the SBBA YouTube channel.
- Alan Fernie is the first of our four composers to complete his 3 compositions for the SBBA Composer Project, which is supported by Creative Scotland. Nigel Durno has agreed to publish the new compositions.
- Iona Crosby has produced 2 excellent videos about how to produce a virtual band performance which are now on the [SBBA YouTube channel](#). One video is on how to capture audio and 1 how to put a performance together). In May, Keven Anderson will have 2 videos (1 using free software, 1 on purchased software). In June Gregor Keachie will produce 2 videos. The educational videos produced by these three very talented digital wizards will provide solutions for every band to consider joining the virtual revolution.
- NYBBS 2021 summer course application forms are being received. Questions are being received from parents/students about the possibility of the course going ahead face to face or not. Tom and John are organising a visit to Strathallan to discuss what restrictions may be in place during the course.
- Calls and questions are being received about when bands can return to the bandroom. This remains a frustrating issue as answers are not forthcoming from the Government. Band should contact local MSPs to request an update. All member bands have received a summary of the current Scottish Government strategic framework which were issued on 17 April to band secretaries.
- Work has started on the "Youth Speaks Roadshow" – Saturday 5 June.
- The Music Education Partnership Group have appointed a project manager for a new schools based project in Renfrewshire.

Wellbeing

Member bands have received the first communication regarding the mental health initiative – issued to band secretaries on 11 April.

Information for this SBBA's initiative is to be developed for the 'wellbeing information and new section' on the website.

Funding has been made available for 1 wellbeing champion per organisation. Bands can send more than one person to the training for £30 per additional delegate. The wellbeing champion won't require to be PVG checked. As per current guidelines any issues with players who are under 18 should be referred to the band's Child Protection Officer.

Establishing availability of safe / quiet spaces at any venues holding forthcoming SBBA events has been put on hold due to venues being closed at the moment.

7. Membership and registration

System development

No updates.

Constitution

Proposed amendments to the constitution were discussed:

- The financial year end is to be updated.
- The constitution to state that meetings can take place virtually, in person or hybrid. It is also to state that there must be a minimum of 4 trustee meetings and 5 executive meetings per year.
- The details of the sub committees to be include and define if any dual roles on the executive are acceptable.

Any updates to the constitution will require to be approved at an EGM.

Bands who registered with OSCR should also consider updating their constitutions to include that meetings can take place virtually.

8. Events

1 – 7 August 2021 – NYBBS Summer course

John and Tom to visit Strathallan in the next few weeks.

Scottish Festival of Brass 2021 – 20, 27 and 28 November

The events committee are due to meet in the next few weeks to discuss the Scottish Festival of Brass.

Volunteer Week (week commencing 31 May – 6 June)

To promote the work of SBBA and member bands.

Whitburn Online Festival (25 – 27 June)

SBBA are encouraging all member bands to enter if they can.

9. Area Associations Update

South West (Jim Milligan)

- Good local press coverage for Annan Town Band following their participation in the Cory Online Contest.

West of Scotland (Lesley Crumlish)

- No AGM will take place in 2021.
- Committee meeting taking place on 17 April.

East of Scotland

- Ann Murray to approach member bands to establish the status of this organisation.

Fife (Danny Harrison)

- AGM has taken place. John Wallace was invited to talk about the StAMP project. Fringe event planned for bands to play in the bandstand at St Andrews.
- 12 entries for Fife Brass Band Festival taking place on Saturday 24 April at 2pm on SBBA's YouTube channel.
- Fife Charities contest could take place later in the year depending on the restrictions and availability of venues.

Northern Counties (Eilidh Maclachlan)

- The committee haven't met since the last SBBA meeting.
- The Northern Counties Open Contest won't take place in 2021.

Borders (Stuart Black)

- Great feedback from the Borders representatives from the Scottish Solos contest
- Two bands entered the Cory Online contest (Abbey Brass and Langholm)
- 4 bands at the moment are looking to enter the Whitburn Online festival and at least 3 bands from the Borders are entering the Whit Friday contest.
- Bands are continuing to prepare their virtual performances for the Common Ridings.
- Scottish Borders Youth Band is preparing a concert and hope to premier at least one of the new SBBA commissions.
- Chris Shanks and Scott Kerr are doing another back to banding session for the association.
- A few bands have been running Zoom rehearsals.

10. Premises

No new potential properties for a base for SBBA have been identified. Now that restrictions are lifting, hopefully it will be possible to access the music stored at Morrison Street in Glasgow. Enquires to be made to establish if additional storage space is available there.

11. AOCB

One life membership has been received and requires to be discussed by the trustees.

12. Date of next meeting

Executive Meeting 3 will take place on Sunday 30 May on Zoom.